

COMMUNICATION 101

This program equips emerging and first-line leaders with valuable communication skills that will allow them to communicate effectively, reduce potential conflict and have successful interactions.



kinetik
global

CONTACT US admin@kinetikglobal.com
0413 948 771
www.kinetikglobal.com

PROGRAM OUTLINE

This workshop will cover the following topics:



- Understand your communication style
- Communicating with others
- Techniques to deal with different styles of communication
- How to adjust your communication to accommodate other learning styles
- Communicate according to personality styles and psychology principles

LEARNING OUTCOMES

After completing this workshop participants will be able to:

- Utilise a range of effective communication techniques to strengthen their communication interactions
- Recognise and respond to different communication styles
- Understand and accept the four different learning styles
- Identify and overcome common barriers of effective communication
- Adapt communication based on psychology principles and personality style

BENEFITS TO BUSINESS

- Reduce workplace conflict and grievance claims through proactive management and positive communication strategies
- Increase productivity and employee effectiveness through enriched communication interactions
- Debra Hamilton reports in “Top Ten Email Blunders that Cost Companies Money”, that miscommunication can cost companies of 100 employees an average of \$420,000 per year

PROGRAM DETAILS



COST

\$4,000.00
(Cost is per program, ex GST)

PARTICIPANT NUMBERS

15 participants maximum
(Optimal group size 8-12)

DURATION

4 hours

DELIVERY

Digital
(Delivery via Zoom etc)